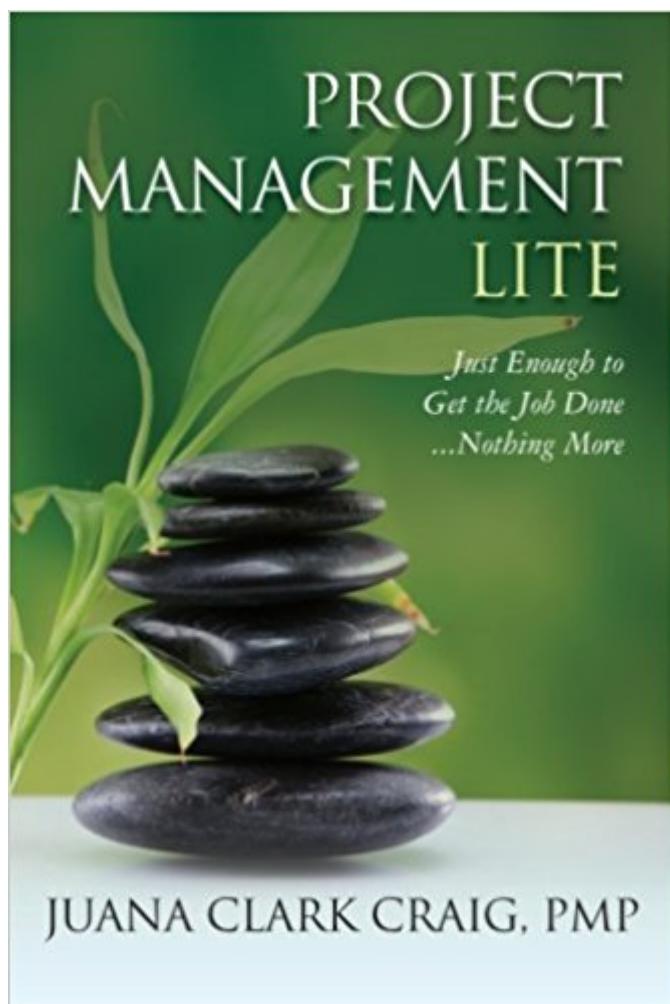The book was found

Project Management Lite: Just Enough To Get The Job Done...Nothing More

Synopsis

Get your projects done without having a MasterÃ¢â ¬â„¢s Degree in Project Management There is no shortage of books on project management, yet most of those guides are weighed down with tiresome project management-speak and heavy process. This easy-to-use, step-by-step, plain English guide to project management shows readers how to hit ground running and nail the completion of projects. For beginners who find themselves in charge of a project but have no clue where to start or those who are struggling or feel overwhelmed, Project Management Lite focuses less on the theory and more on the action with simple worksheets and checklists. Author Juana Clark Craig, PMP, draws on over twenty-five years of project management experience gained while working in Fortune 500 companies to deliver a minimalistic approach to managing your projects without the mumbo-jumbo of traditional project management techniques.

Book Information

Paperback: 138 pages

Publisher: CreateSpace Independent Publishing Platform; 10/22/12 edition (November 21, 2012)

Language: English

ISBN-10: 1478129220

ISBN-13: 978-1478129226

Product Dimensions: 6 x 0.3 x 9 inches

Shipping Weight: 9.3 ounces (View shipping rates and policies)

Average Customer Review: 4.2 out of 5 stars   109 customer reviews

Best Sellers Rank: #72,204 in Books (See Top 100 in Books)   #83 inÃ Â Books > Business & Money > Management & Leadership > Project Management > Business   #1530 inÃ Â Books > Business & Money > Skills   #2929 inÃ Â Books > Textbooks > Business & Finance

Customer Reviews

As a project management professional, Juana Clark Craig, PMP, has over twenty-five years of project management experience working for Fortune 500 corporations. She has personally managed projects ranging from tens of thousands of dollars to ones with multi-million dollar budgets. She has extensive experience in helping organizations boost their success rate through training, mentoring, and coaching both new and experienced project managers.

This barely qualifies as a book. Line spacing is crazy, number of empty pages is too high, but still - I liked the "book".This should have been a blog post at best, 5 or 10 pages could have described

everything perfectly.Comes down to few good checklists and guidelines, and the humor is there, in a OK manner. :)Seriously - I'm a slow reader, and I read this thing in 1 hour.Half way through I thought I wouldn't like it, because it was too simple and not "serious enough", but at the end I felt happy and glad that I read it.Nice little afternoon booky. :)Def not worth $15+ (with the shipping), but it's worth the Kindle price of few bucks.

As other people said, this book resumes all the technical knowledge into an easy guide; suitable for most of the projects a professional has to manage, forgetting to fullfill unnecessary requirements. The most important part is the emphasis the author makes on the need to get a complete vision or scope of the project. With this information the project manager is able to create his or her own vision of the expected results. Also the need to make a good planning is very good. It is very important to invest time in planning in order to have a good reference of what has to be done. The book includes example forms and checking lists to complete each phase of the work. Probably you are going to have some doubts after reading it, but you won't get lost. Maybe you will be in situations not specified here, but as the author says, Start and do the job. Learning is also part of a project. Don't forget, the communication to the stakeholders is one of the most important part of the project.

I bought this book at 11:30 at night and by lunchtime the next day had finished reading it and already had a Project Charter written for the first project of my husband's gaming company. This book makes project management less intimidating! It has no scary technical terms, and lays out what you need to do to plan almost any project and make sure it gets from start to finish. It's a quick, fun read and the worksheets and checklists are very helpful. So glad that I bought this book! You can even get the worksheets and checklists as .doc files off the book's website (you have to sign up for the mailing list, but then you can download all the sheets and have them ready to edit).

Got this for my teenage son and daughter. Both liked the book, reading wasnt too hard or easy. It sounds like it could have used a bit more of an introduction to PM foe the reader, but otherwise well done!

I bought one copy to check the contents out and possibly hand out to students of a PM Lite class at work. This book is a winner. The contents are crisp and get the point across. If anyone doesn't want to get their PMP rating, but wants to successfully manage projects without studying for hours - this is the reference for them. I ended up buying 30 copies to hand out I was that impressed. So was the

VP who runs our science and tech center. I highly recommend this book - only takes a couple hours to read. Well worth the price.

The best thing I got out of this book is that I don't need a dedicated PM program to manage my projects. It's written just for schmucks like me who have the occasional small project. I'm fine just using to-do lists. So glad to have that permission.

I am a CEO of a small but growing business and was looking for a tool to help train my staff to manage projects. This book is the perfect fit for my needs. I read it one evening and have bookmarked a handful of checklists that will allow us to manage our projects with much greater efficiency.The author introduces a chapter with a quote that perfectly captures the essence of this book: "Making the simple complicated is commonplace; making the complicated simple, awesomely simple, that's creativity." - Charles MingusAnd, sure enough, this is a very "creative" book! It is an efficient, yet comprehensive approach to project management. Very worthwhile investment of my money and my time.

This book is a quickness with just enough to help you to choose whether you are already up to speed on being a project manager (I am), to review the essential tasks in a work project, or to give you an outline or introduction to the tasks of project management. In any case, it lives up to its promise and gives some good suggestions for accompanying recommended rd keeping. I'm excited to begin the process with this book in mind and to put these tools in my pm box.

Project Management Lite: Just Enough to Get the Job Done...Nothing More Project Management: Secrets Successful Project Managers Already Know About: A Beginner's Guide to Project Management, nailing the interview, and essential skills to manage a project like a Pro Just Enough Project Management: The Indispensable Four-step Process for Managing Any Project, Better, Faster, Cheaper Job Interview: Land Your Dream Job by Conquering Your next Job Interview by Answering 50 Tough Job Interview Questions and Maximizing Your Resume and Cover Letter Agile Project Management: QuickStart Guide - The Simplified Beginners Guide To Agile Project Management (Agile Project Management, Agile Software Development, Agile Development, Scrum) Sharkproof: Get the Job You Want, Keep the Job You Love... in Today's Frenzied Job Market Project Management for Humans: Helping People Get Things Done Project Management for Musicians: Recordings, Concerts, Tours, Studios, and More (Music Business: Project Management)

Knock 'em Dead Job Interview: How to Turn Job Interviews Into Job Offers The Get it Done Divas Guide to Business: The Definitive Guide to Getting it Done and Standing Out as a Leader and Expert Are You Smart Enough to Work at Google?: Trick Questions, Zen-like Riddles, Insanely Difficult Puzzles, and Other Devious Interviewing Techniques You Need to Know to Get a Job in the New Economy Are You Smart Enough to Work at Google?: Trick Questions, Zen-like Riddles, Insanely Difficult Puzzles, and Other Devious Interviewing Techniques You ... Know to Get a Job Anywhere in the New Economy Good Enough...When Losing is Winning, and Thin Enough Can Never be Achieved My Growing-Up Library: Sesame Street Board Books- Too Big for Diapers / Big Enough for a Bed / Too Big for Bottles / Big Enough for a Bike Agile : Agile Project Management, A QuickStart Beginners 's Guide To Mastering Agile Project Management ! Agile Project Management, A Complete Beginner's Guide To Agile Project Management! Project Management for Healthcare (ESI International Project Management Series) Agile Project Management QuickStart Guide: A Simplified Beginners Guide To Agile Project Management Just Can't Get Enough: Toys, Games, and Other Stuff from the 80s that Rocked Time Management: Guide to Time Management Skills, Productivity, Procrastination and Getting Things Done (time management, procrastination, productivity, ... successful people, efficiency, schedule)